

**SURIA JAYA MANEGEMENT – Retail & Sofo
PASS RECORD / APPLICATION FORM**

DETAILS			
Name of Applicant (Owner)		Unit No.	
IC No.		Type A & B	2 Only
Business Type / Comp Name		Type C	3 Only
Comp. Tel No.		Additional Pass	
Pass Holder's Details (Compulsory To Fill)	Access Pass No 1 Owner's Name: Owner's Contact:		
	Access Pass No 2 Owner's Name: Owner's Contact:		
	Access Pass No 3 Owner's Name: Owner's Contact:		
If Relevant	Date Apply For Additional Pass With Payment Details	Date Confirm Acceptance By SJ. MGT / Site	Date Process / Reject
Please take note that the management shall reserve the absolute rights to accept or reject additional Access Pass Application without giving any reason.			
No.	Name	& Identification No.	Photo
1.	Additional Access Pass No 1 Owner's Name: Owner's Contact:		
2.	Additional Access Pass No 2 Owner's Name: Owner's Contact:		
Notice For Cardholder	<ol style="list-style-type: none"> 1. Owner's approval is required to apply for additional pass. 2. Complete form must be submitted with clear picture, copy of I/C and full payment. 3. Card is not exchangeable, tampered or sold. 4. Must register at the SECURITY to activate the use of pass. 5. Must inform the Management immediately if pass is lost or stolen. 6. SECURITY or the Management is entitled to bar pass holder from entering the Suria Jaya Building or perform ad-hoc checking as of where and when necessary. 7. Pass holder is required to carry the pass visible when in Suria Jaya Building. 		

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| | <ol style="list-style-type: none">8. SECURITY or the Management do not give the rights to access prohibited areas within the Suria Jaya Building or any privilege for pass holder.9. The pass is the property of the Suria Jaya Management and it shall be returned if found loss or upon completion of work/contract.10. Other rules and regulation while inside the Suria Jaya Building shall be obeyed. |
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By the Applicant :-

I/We(Name of the Applicant) from above-named confirmed all information above is correct and true. I/We further undertake to ensure all the Rules and Regulations shall be complied and observed by me/us.

Signature

Name:

Date: